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Maintenance and Inspection Checklist for Fire Dampers

Adequate access must be provided to fire dampers to enable inspection and cleaning.

The correct operation of the fire damper should be checked immediately after installation (see Inspection and Handover Check List).

Respect local regulations as well as EN13306. The requirements in BS 9999 (BS 5588-12) should be checked as well, as these products may form some part of a controlled system that responds to alarms.

Some automatic systems may allow more frequent testing (48 hours or less), but physical inspection and cleaning by suitably qualified personnel is still required at intervals not exceeding 6 months (in accordance with EN 15650:2010 product standard for fire dampers). We recommend to register the findings in a log.

Operation / Task	Result
Damper reference	
Date of inspection	
Check actuator wiring for damage (where applicable).	
Check end-switch wiring for damage (where applicable).	
Check damper cleanliness and corrosion. Clean and repair where necessary.	
Check the condition of the blade and seals. Rectify and report where necessary.	
Check the correct operation of the mechanism by manually closing and opening the damper blade.	
When using a control system: - Confirm operation of damper to open and close by use of the control system and physical observation of the damper. Rectify and report where necessary. - Confirm operation of open and closed end-switches. Rectify and report where necessary. - Confirm that the damper fulfils its function as part of the control system (where necessary).	
Confirm that the damper is left in its normal working position.	

Consult with our Technical Sales Expert in case of doubt or issues:
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